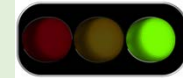


<OPERATIONS> - <OCTOBER>

Overall Health:



Activity Description	Target	Status	Recent Accomplishments
Human Resources - Open Staff Positions: Fund Development Manager; Marketing Director; Financial Manager; HR Specialist; Program Intake Coordinator or Data Entry Specialist		At Risk	
Financial Management - Outsourcing Accounting Services currently handled by ED, proposal from Engaging Solutions is currently under review.	October 1	On Track	<i>The incompatibility issues have been resolved and the 2015-2016 data is being tested and updated. We will move forward with transferring 2016-2017 files next week.</i>
Grants Management	ongoing	On Track	<i>SYPF final report Sept 30 – DONE; 1st Qtr report to DCS – DONE; Final report for 2016-2017 to Christel DeHaan – DONE; Work on WHITE PAPER to Lilly Endowment in progress;</i>
Outreach	ongoing	On Track	<ol style="list-style-type: none"> <i>1. Indiana Arts Homecoming October 4 – 6 sponsored by Indiana Arts Commission co-presented with Catherine Hughes of Conner Prairie on Community Engagement through Collaboration.</i> <i>2. InstaGrant Participant: competed for the 2017 Indiana Arts Homecoming InstaGrant award (which will range from \$2,500 up to \$5,000) to recognize the great work you're doing. We came in 2nd. But we got statewide recognition.</i>
Technology –Upgrade to KidTrax	November 16	On Track	<i>We now have an account specialist and will begin the upgrade process next week. The goal is to have it completed by mid-November 2017.</i>
Discussion Topics/Risks/Issues	Owner	Status/Target Close	
Design marketing materials for HC2017; Secure venues for HC2017; Secure	ED/AD		
30 Day Outlook <CURRENT MONTH>			
OUTREACH: <i>PreEnactment Indy October 7; IPS Art Fair October 16; Broadripple Beer Festival October 28 & 29;</i>			

